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KEY
FACTS

UCAS APPLICATION PROCESS

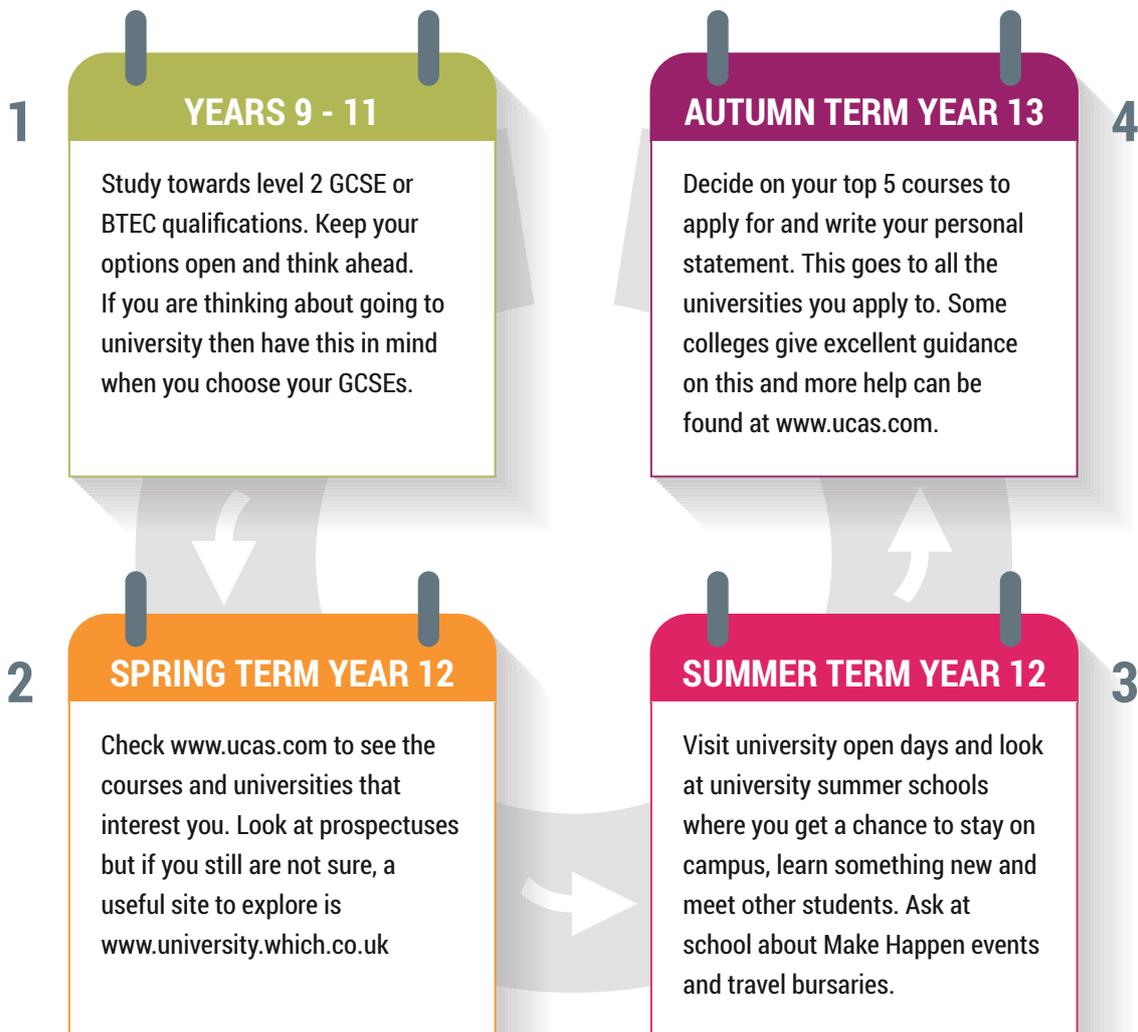
How to apply to be an undergraduate student

Decide what course you would like to study, (you can choose up to 5 courses). **Research and attend open days** to help with your choices.

Decide which universities you would like to study at. Once you have decided you simply complete the **UCAS application form**. Most schools and colleges will help with this. Submit by the deadline. Application fees are £13 for one course and £24 for more than one. Check entry requirements and application deadlines. 15th October - Oxford and Cambridge and most courses in medicine, veterinary science and dentistry. 15th January - the majority of courses. 24 March - some art and design courses.

Take time with your personal statement. A good personal statement can tip the balance in your favour, so spend time on it and get as much help as you can, it is your chance to sell yourself.

Your calendar



Your offers

Following receipt of your application the university or college will make a decision. You'll see in **UCAS Track** if your place is confirmed.

Unconditional offer. The place is yours.

Conditional offer. The university or college will update your status when they receive your results or evidence that you have met the conditions.

You may be **unsuccessful** if you have not met the conditions. In this case you can use **Clearing** to apply for more courses.

Universities and colleges might request an **interview**, to see your portfolio or ask you to take an admissions test.

Your choices

Once you have decision from all your choices, you can hold a maximum of 2 offers: One **firm acceptance**. This is your first choice. One **'insurance' acceptance**. This acts as a back-up if you don't get into your 'firm' choice. You must then **decline** any remaining offers.

Other options

Extra (25th February – 4th July). If you have no offers or declined all offers. You could add Extra choices for consideration one at a time.

Clearing (early July to October). If you have no offers, have not met the conditions of an offer or have applied after 30th June deadline.

Adjustment (up to 5 days mid to end August). If you have got better results than the conditional offer, you could apply for a different course or university.